



## 2025 BUDGET SUMMARY

	Actual 9 months to 9/30/23	Projected Year 2023	Audited Year 2023	Approved Budget 2024	Actual 9 months to 9/30/24	Projected Year 2024	Proposed Budget 2025
Income	\$ 507,912	\$ 526,562	\$ 528,435	\$ 475,500	\$ 491,823	\$ 495,935	\$ 474,400
Expenses							
Administration	\$ 62,462	\$ 96,011	\$ 106,086	\$ 86,443	\$ 68,690	\$ 86,533	\$ 83,050
Payroll	253,559	341,671	343,422	362,710	266,235	350,006	364,748
Direct Costs	68,218	71,045	71,070	48,800	50,969	65,753	47,764
Other Expenses	2,012	2,655	2,440	3,975	2,356	3,144	6,500
Total Expenses	\$ 386,250	\$ 511,382	\$ 523,019	\$ 501,927	\$ 388,250	\$ 505,437	\$ 502,062
Surplus, (Deficit)	\$ 121,662	\$ 15,180	\$ 5,416	\$ (26,427)	\$ 103,573	\$ (9,502)	\$ (27,662)



## 2025 BUDGET INCOME

	Actual 9 months to 9/30/23	Projected Year 2023	Audited Year 2023	Approved Budget 2024	Actual 9 months to 9/30/24	Projected Year 2024	Proposed Budget 2025
1102 Town of Pawling	\$ 451,119	\$ 451,119	\$ 451,119	\$ 450,000	\$ 450,893	\$ 450,893	\$ 450,000
Dutchess County chargeback	(161)	(161)	(161)	(200)			(200)
1103 Restricted Local: Dutchess	13,811	13,811	13,811	-			-
1510 Investment Income - Interest	335	446	595	1,000	241	321	1,000
1201 General Donations	1,837	2,449	3,266	2,500	9,809	13,079	2,500
1202 Annual Appeal Revenue	7,200	7,200	7,200	8,000			8,000
1209 Annual Appeal Expenses	(792)	(1,600)	(1,600)	(2,000)	(1,800)	(3,600)	(3,600)
1204 Annual Book Sale Revenue	16,155	16,155	16,155	15,000	15,439	15,439	15,000
Annual Holiday Book Sale	-	626	626	600	-	600	600
1208 Annual Book Sale Expenses	(5,905)	(5,905)	(5,905)	(7,000)	(4,773)	(4,773)	(7,000)
Fundraising - Other	970	970	970	1,000	1,205	1,607	1,000
Ambassadors	-	-	-	-	-	-	1,000
Ambassadors Expenses	-	-	-	-	-	-	(500)
1259 APG Infrastructure Grant	1,936	16,924	16,924	-			-
1258 APG Non-Infrastructure Children	3,702	3,702	3,702	-			-
1255 DCFS-OCFS Grant	615	615	615	-			-
1254 ADK Grant							-
1256 IMLS Grant (Ebooks)	10,000	10,000	10,000	-			-
5860.2 MHLS Mini Grant		1,346	1,346		2,379	2,379	-
Great Stories Grant	1,000	1,000	1,000	-			-
1399 Grants Received					13,750	13,750	-
1410 Program Fees	-	-	-	-	190	253	-
1501 Fine Money and Book Replacemen	1,152	1,200	1,200	500	503	670	500
1530 Copy Machine	134	179	239	100	110	147	100
1531 Computer Printing	1,478	1,970	2,627	1,500	1,092	1,456	1,500
1540 FAX	429	572	762	500	494	659	500
1570 Book and Plant Sales	1,554	2,600	2,600	3,000	2,182	2,909	3,000
1580 Miscellaneous Income	354	354	354	1,000	110	146	1,000
1300 Other in kind Service Income	-	-	-	-	-	-	-
2000 Restricted Donation	990	990	990	-	-	-	-
<b>Total Income</b>	<b>\$ 507,912</b>	<b>\$ 526,562</b>	<b>\$ 528,435</b>	<b>\$ 475,500</b>	<b>\$ 491,823</b>	<b>\$ 495,935</b>	<b>\$ 474,400</b>



## 2025 BUDGET

### EXPENSES: ADMINISTRATION

	Actual 9 months to 9/30/23	Projected Year 2023	Audited Year 2023	Approved Budget 2024	Actual 9 months to 9/30/24	Projected Year 2024	Proposed Budget 2025
5001 Accounting Fees	\$ 3,270	\$ 18,000	\$ 18,000	\$ 18,000	\$ 9,370	\$ 15,620	\$ 10,000
5003 Legal Fees					272	272	-
5100 Tech. - Other	5	5	5	-	-	-	-
5110 Tech. - Circulation and Licenses	2,034	2,034	2,034	2,500	1,030	1,373	1,500
5120 Computer Maintenance	342	683	683	500	127	169	500
5140 Website Costs	134	150	150	150	120	120	150
5201 Property Insurance	7,826	7,826	7,826	7,800	8,286	8,286	8,500
5202 Trustees' Insurance	2,267	2,267	2,267	2,300	2,699	2,699	2,700
5205 Sexual Abuse Insurance	7,481	7,481	7,481	7,500	8,915	8,915	9,000
5300 Office Supplies - Other	6,675	7,700	7,700	6,500	5,563	6,000	6,500
5410 Property Maintenance	2,926	3,901	5,202	6,000	2,800	3,733	6,000
5420 Janitorial	12,004	16,006	21,341	10,000	6,390	8,520	8,000
5430 Building Repairs	3,373	9,200	9,200	6,000	5,206	6,942	6,000
5510 Water Charges	681	908	1,211	900	708	944	900
5520 Sewer Charges	814	1,085	1,446	1,100	765	1,020	1,100
5530 Electricity	6,243	8,324	11,099	7,310	8,370	11,159	10,000
5540 Heating Oil	2,759	5,500	5,500	5,683	3,407	4,543	5,700
5550 Telecommunication	3,628	4,942	4,942	4,200	4,662	6,216	6,500
<b>Total Admin.</b>	<b>62,462</b>	<b>96,011</b>	<b>106,086</b>	<b>86,443</b>	<b>68,690</b>	<b>86,533</b>	<b>83,050</b>



**2025 BUDGET**  
**EXPENSES: PERSONNEL AND DIRECT COSTS**

	Actual 9 months to 9/30/23	Projected Year 2023	Audited Year 2023	Approved Budget 2024	Actual 9 months to 9/30/2024	Projected Year 2024	Proposed Budget 2025
5710.1 Salaried personnel	146,086	194,781	198,061	209,087	158,955	207,447	215,500
5710.2 Hourly personnel	64,314	85,753	84,224	88,985	63,118	84,141	86,562
5750.1 FICA Expense	15,838	21,878	21,878	22,803	16,730	22,306	23,108
5750.2 SUI Expense	2,104	2,411	2,411	2,800	2,041	2,721	2,800
5750.3 FUTA Expense					168	168	-
5750.7 Workers Comp Ins.	991	1,083	1,083	1,000	996	996	1,000
5750.8 Disability Insurance	925	431	431	950	669	892	950
5750.9 Payroll Admin Fees	991	1,267	1,267	1,400	881	1,175	1,400
Technology - Software		-	-	700	-	-	-
5760 Health Insurance	22,104	31,920	31,920	34,105	22,451	29,935	33,228
5770 HR Admin Costs		1,995	1,995	680	-	-	-
5790 Staff Development	205	152	152	200	225	225	200
5810 MHLS Costs	5,823	7,800	7,800	7,500	5,823	6,900	8,064
5820 DVD/Videos	1,060	2,608	2,608	700	665	887	700
5821 Video Streaming Cost	4,462	4,719	4,719	5,000	3,974	5,299	4,200
5840 Newspapers & Magazines	1,093	3,853	3,853	2,000	1,062	1,416	2,000
5850 Books and Audio Material	7,301	13,155	13,155	8,000	7,448	9,930	8,000
add to QB Books from Book Cove Donor	12,000			12,000	7,944	12,000	12,000
Book Cove Donor				(12,000)	(7,944)	(12,000)	(12,000)
5850.1 Adult eBooks	3,910	-	-	9,000	4,300	5,733	9,000
5850.10a IMLS Grant: Adult eBooks - Fiction		6,200	6,200	-	-	-	-
5850.10b IMLS Grant: Adult eBooks - Nonfiction		7,184	7,184	-	-	-	-
5860 Childrens Book Collection	6,769	7,501	7,501	6,500	3,102	4,136	5,000
5861.1 DCFS-OCFS Grant	3,403	4,385	4,385	-	-	3,403	-
5860.1 Children's eBooks - Other	789	2,197	2,197	2,000	1,384	1,845	1,500
5860.10c Children's eBooks - IMLS Grant - Nonfiction		-	-	-	-	-	-
5860.10d Children's eBooks - IMLS Grant - Fiction	57	76	101	-	220	-	-
5865 Young Adult Book Collection	1,025	681	681	1,100	267	356	1,000
ADK Grant	57	538	538	-	-	-	-
5865.1 Young Adult eBooks	15	365	365	-	-	-	-
5870 Reference Book Collection	101	144	144	-	-	-	-
5880 Printing and Reproduction		46	46	-	-	-	-
5881 Archival Supplies & Services	1,485	1,485	1,485	100	995	1,327	1,400
5894.1 Children's Program Fees					1,880	2,506	-
5894.2 Children's Program Expenses	2,371	-	-	3,000	2,208	2,944	3,000
5894 Children's Programs - Other					310	414	-
DFCS-OFSC Grant		556	556	-	-	-	-
5894.2 Children's Programs - APG Grant	11,821						-
5895.2 Young Adult Program Expenses	2,664	1,873	1,873	2,500	2,154	2,872	2,500
5895.2a Young Adult Program Expenses - Great Stories Grant					275	275	-
DCFS-OCFS Grant		399	399	-	-	-	-
APG Grant		26	26	-	-	-	-
Grants - Expenditures					13,077	13,077	-
5896.1 Adult Program Fees	(1,740)	(1,055)	(1,055)	(1,600)	-	-	(1,600)
5896 Adult Program Expense	3,542	5,209	5,209	3,000	1,825	2,433	3,000
5896.2a Adult Program Expenses - MHLS minigrant	210	1,100	1,100	-	-	-	-
<b>TOTAL</b>	<b>\$ 321,777</b>	<b>\$ 412,716</b>	<b>\$ 414,493</b>	<b>\$ 411,510</b>	<b>\$ 317,203</b>	<b>\$ 415,760</b>	<b>\$ 412,512</b>
Collections and Programs	68,218	71,045	71,070	48,800	50,969	65,753	47,764
HR	253,559	341,671	343,422	362,710	266,235	350,006	364,748
<b>TOTAL</b>	<b>\$ 321,777</b>	<b>\$ 412,716</b>	<b>\$ 414,493</b>	<b>\$ 411,510</b>	<b>\$ 317,203</b>	<b>\$ 415,760</b>	<b>\$ 412,512</b>



## 2025 BUDGET

### EXPENSES: OTHER

	Actual 9 months to 9/30/23	Projected Year 2023	Audited Year 2023	Approved Budget 2024	Actual 9 months to 9/30/24	Projected Year 2024	Proposed Budget 2025
5910 Postage & Delivery	331	442	397	650	211	281	650
5940 Employee Recognition	84	84	162	500	360	480	500
5945 Dues, Subs, Memberships	910	1,213	1,080	1,200	988	1,200	1,200
5950 Bank Service Charges	339	452	433	575	417	500	500
5960 Meals, entertainment	-	-	-	200	108	144	200
5980 Travel	244	325	244	400	89	89	400
6002 Marketing Materials & Events	104	139	124	200	50	67	200
414 Campaign	-	-	-	-	-	-	2,500
6020 Museum Passes	250	250	250	250		250	250
6200 Interest Expense: NYS UI	185	185	185	-	134	134	100
	<b>\$ 2,012</b>	<b>\$ 2,655</b>	<b>\$ 2,440</b>	<b>\$ 3,975</b>	<b>\$ 2,356</b>	<b>\$ 3,144</b>	<b>\$ 6,500</b>